



Foundational & Advanced Delaware Victim Assistance Academy Faculty Application

Preliminary Applicant Information

Thank you for your interest in joining the volunteer trainers that will make up the Foundational and Advanced Delaware Victim Assistance Academy Faculty! Because we care deeply about delivering foundational and ongoing engaging training to beginning and mid-career victim service providers, we are seeking to expand our pool of trainers. Applicants will be expected to complete a 2-part application process.

All applications (part 1), including the required supplemental documents (resume, training example) must be submitted no later than 11:59pm on Friday, January 31st, 2025. Selected applicants will be advanced to Part 2, which involves a training demonstration and panel interview to ensure a good fit for both the applicant and the existing faculty. Part 2 of this process will take place in early spring of 2025.

***What you'll need to complete this application:* your resume, a sample of a recent training, and 10-15 minutes of your time.**

***For more information about the DVAA, visit:* <https://cjc.delaware.gov/dvaa/>**

Applications must be complete in order to be considered. If you have trouble uploading materials, email Kathleen Kelley (KathleenD.Kelley@delaware.gov) and reference "DVAA Faculty Survey Monkey Application" in your subject line to ensure a quick response.

Please contact Kathleen Kelley with any other questions at 302-577-8725 or KathleenD.Kelley@delaware.gov.

* 1. Please provide your contact information.

Name	<input type="text"/>
Agency	<input type="text"/>
Work Address	<input type="text"/>
City/Town	<input type="text"/>
State/Province	<input type="text" value="-- select state --"/>
ZIP/Postal Code	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>

* 2. Tell us **why and in what capacity** you would like to join the pool of DVAA Faculty.

* 3. Do you anticipate your agency supporting your involvement in the planning and execution of the Academy?

- Yes!
- I'm not sure
- I plan to contribute outside of my normal duties
- Other (please specify)

4. The DVAA is looking for faculty with a variety of skills. Please check off any areas in which you have experience or expertise.

- Curriculum development/building
- Visually engaging slide design
- Providing engaging facilitation for adult learners
- Public speaking
- Other (please specify)

5. Based on the areas you selected above, please tell us about your experience in doing those things.

Curriculum development

Visually engaging slide design

Providing engaging facilitation for adult learners

Public speaking

* 6. Which Academy Faculty would you like to be considered for?

- The Foundational Academy Faculty
- The Advanced Academy Faculty
- I'd like to be considered for either/both Academy Faculty



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Either/Both Academy questions

* 7. How many years have you been in the field of Victim Services?

* 8. How many years of experience do you have in teaching or facilitating trainings?

* 9. What are your areas of expertise in the **Foundational** DVAA topics? (mark all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Trauma-Informed Care | <input type="checkbox"/> Ethics & Boundaries |
| <input type="checkbox"/> Victim Advocacy & Collaboration | <input type="checkbox"/> Safety Planning |
| <input type="checkbox"/> Trauma Response and Crisis Intervention | <input type="checkbox"/> Civil Justice System and VCAP |
| <input type="checkbox"/> Victims' Rights and the Criminal Justice System | <input type="checkbox"/> Fostering Resilience in Victim Service Work |
| <input type="checkbox"/> Inclusivity | <input type="checkbox"/> Practicing Mindfulness in Victim Service Work |
| <input type="checkbox"/> Child Protection | <input type="checkbox"/> Practicing Gratitude in Victim Service Work |
| <input type="checkbox"/> Other Self-Care Specialty (please specify) | |

* 10. Based on your selections in the previous question, tell us about your experiences with those topics.

* 11. **Foundational DVAA Faculty Certification:** By checking the box, you acknowledge that you have read the following description of expected duties for the Foundational DVAA Faculty. Foundational DVAA Trainers are expected to be involved in Academy planning year-round. Although the curriculum is finalized, expectations include: attending faculty meetings before, during, and after the academy; making minor edits to modules to evolve with advancements in the field; facilitation of modules during the academy; engaging in professional development; receiving feedback and support on your own training techniques; supporting facilitators on-site during modules you aren't teaching; and volunteering for other miscellaneous tasks that support the goals of the DVAA.

Yes, I understand

Other (please specify)

* 12. How many years of experience do you have in supervising or managing projects and/or people?

* 13. What are your areas of expertise in the **Advanced** DVAA topics? (mark all that apply)

Leadership and Management in a Trauma-Based Profession

Community Engagement

Emotional Intelligence in Leadership and Management

Volunteer Program Management

Communication Skills in Leadership and Management

Social Media Outreach

Skills for upper Management, Administrators & Executives

Ethics in Leadership & Management

Skill Building & Refreshers for Advocates

Trauma-Informed Methods for Resilience

Program Development and Management

Office for Victims of Crime Model Standards

Funding for Victim Assistance

Program Evaluation & Assessment

Meeting Facilitation

Other Advanced Topic(s) (please specify)

* 14. Based on your selections in the previous question, tell us about your experiences with those topics.

* 15. **Advanced DVAA Faculty Certification:** By checking the box, you acknowledge that you have read the following description of expected duties for the Advanced DVAA Faculty. Advanced DVAA Trainers will be expected to be deeply involved in the module design process. In addition to the facilitation of modules during the academy, other expectations include: attending faculty meetings before, during, and after the academy and facilitating assigned modules during the Academy; engaging in professional development; receiving feedback and support on your own training techniques; supporting facilitators on-site during modules you aren't teaching; and volunteering for other miscellaneous duties to support the DVAA.

Yes, I understand

Other (please specify)



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Training & Professional Experience

* 16. List significant professional trainings that you have provided in the past three years that are related to your areas of expertise.

17. *OPTIONAL*: Space to upload a list of recent trainings instead of typing into the previous question.

Choose File

Choose File

No file chosen

* 18. The DVAA seeks trainers who are willing to collaborate together for the good of the larger victim services community. We strive to provide a supportive professional network and sounding board for one another. Provide an example of a positive contribution you made to a training or group project to demonstrate how you would be an asset to the DVAA Faculty.

* 19. As a trainer, how do you integrate trauma-informed practices into your training(s)?

* 20. As a trainer, how do you include the perspectives of marginalized groups into your training(s)?

* 21. As a trainer, how do you gauge the effectiveness of your training(s)?

* 22. We recognize all facilitators/trainers have areas that need growth. Please detail any areas for growth that you recognize in yourself as a trainer:

* 23. Regarding your areas for professional growth as a trainer, what you are doing to continue to build upon your strengths?

* 24. Please provide a sample of a training you have provided. This could be in the form of a PowerPoint, Video, or other training materials.

Choose File

Choose File

No file chosen

* 25. Please attach a current Resume.

Choose File

Choose File

No file chosen

26. If you have any questions or concerns about the expectations or time commitment, please describe them in the box below. Kathleen will reach out to to you to discuss prior to any decisions being made.